



Savannah River National Laboratory (SRNL) is committed to scientific, operational, and technological excellence, to ensuring the quality and integrity of our critical national security missions, and to fostering a culture that believes how we work is as important as what we do. We have a responsibility to conduct ourselves with integrity and extend that trust onto our suppliers. To help you understand our expectations, this Code of Conduct provides general principles that all suppliers should follow. If you are unsure of any action, please reach out to SRNL Procurement or your contractual representative to ensure you are compliant with your subcontract, Laboratory policy, and this Code of Conduct.

By signing below, you agree that doing business with Battelle Savannah River Alliance, LLC (BSRA), along with on-site access at SRNL, is a privilege, not a right, and how you interact with the laboratory is a factor in determining subcontract performance and affording you that privilege. Just as how we strive to conduct ourselves in the subcontracting relationship, each supplier (including any employee, representative, agent, partner, subcontractor, or visitor) is valued and expected to know, understand, and adhere to the following at all times:

- Supplier will be honest, respectful, and ethical in all aspects of doing business at SRNL
- Supplier will maintain the highest standards of integrity in business practices and customer interaction at SRNL
- Supplier's on-site activities are governed by its subcontract/agreement with BSRA. Supplier shall ensure that all business activities are consistent with the scope of their subcontract/agreement
- Supplier will conduct on-site business in a manner that protects the health and safety of themselves, others at SRNL, and the environment
- Supplier will comply with all applicable BSRA policies and procedures
- Supplier will avoid conflicts of interest of any kind
- Supplier may promote SRNL Oracle Catalogs as an efficient ordering method but should not question SRNL staff on the ordering method they use
- Supplier will be considerate and respectful regarding sales calls and visits
- Supplier will not call on staff who have asked not to receive sales calls
- Supplier acknowledges that only a SRNL Procurement Specialist can enter into subcontracts with suppliers. Accordingly, suppliers will only engage a SRNL Procurement Specialist for matters related to subcontract negotiations.
- Supplier will refrain from offering gifts, gratuities, prizes, etc.

Conflicts of Interest

SRNL expects suppliers to avoid all actual or apparent conflicts of interest in dealings with SRNL. We expect suppliers to provide notification to all affected parties in the event an actual or potential conflict of interest arises, whether organizational or personal (including interests of employees or their close relatives, friends, or associates) in nature. Any potential conflict must be disclosed to the supplier's contractual representative and vetted in advance of any such performance.

Contractor Code of Conduct and Business Ethics

SRNL requires suppliers to comply with FAR 52.203-13 as applicable and, commensurate with the size and nature of its business, to have effective systems in place to comply with the laws, regulations, and standards set forth in this code. We encourage suppliers to implement their own written codes of conduct, and share the principles of such with their suppliers and subcontractors. Additionally, SRNL expects suppliers to provide their employees with reasonable avenues to raise legal or ethical concerns without fear of retaliation, and take preventive or corrective action when warranted.

- a) Whistleblower protection: SRNL expects suppliers to provide employees with avenues for raising legal or ethical issues or concerns without fear of retaliation. SRNL also expects suppliers to take action to prevent, detect, and correct any retaliatory actions.
- b) Consequences for violating these expectations: In the event of a violation of any of the above expectations, SRNL may pursue corrective action to remedy the situation. In the case of a violation of law or regulation, SRNL may be required to report such violations to the proper authorities.
- c) Ethics policies: Commensurate with the size and nature of the business, SRNL expects suppliers to have management systems in place to support compliance with the laws, regulations, and expectations related to or addressed expressly within this document.

Supplier, by signing below, you understand and agree to comply with SRNL's Supplier Code of Conduct. Any violation of this code may be cause for termination of your supplier relationship with SRNL.

Signature of Supplier's Authorized Representative: _____

Printed name of Supplier's Authorized Representative: _____

Supplier's Legal Business Name: _____

Supplier Tax ID: _____

Supplier's DUNS/SAM ID: _____

Date: _____